



Axiom is a professional consulting firm providing program management, information technology, and disability and accessibility services. The firm delivers research and analysis, marketing and communications, instructional design, and privacy and information assurance support.



Program Management

Since 1993, Axiom has provided our clients with a broad range of program management services. We provide superior services to both government and commercial clients, having supported more than 20 federal agencies. Two of our largest clients are the Office of the Assistant Secretary of Defense Health Affairs (OASD/HA) and the TRICARE Management Activity (TMA). Over the years, the range and complexity of our services has expanded, however our mission has remained the same—to deliver whatever our clients need to succeed.

Axiom's approach relies on standardized processes and program management tools, including all phases of Planning, Programming, Budgeting, and Execution (PPBE) and contract management throughout each project lifecycle phase. Axiom has customized the DoD 5000 series Project Management Model and the Project Management Institute (PMI) model to support our clients' programs. The result is a management methodology that is structured and disciplined, yet flexible and creative.

Axiom's Program Management services include:

Initiating Processes:

- Identification of strategic goals and objectives
- Formulation of Integrated Project Teams (IPT) with appropriate roles and responsibilities

Planning Processes:

- Formulation of acquisition strategies, risk analysis and Program Management Plans
- Creation of realistic government cost estimates and Work Breakdown Structures
- Development of Integrated Master Plans and Integrated Master Schedules
- Documentation of Quality Plans and project metrics
- Establishing budget submissions
- Developing acquisition packages and key deliverables

Executing Processes:

- Supporting vendor selection
- Execution of project budgets

Monitoring and Controlling Processes:

- Managing vendors
- Sustaining Earned Value Management System (EVMS)

Project Closing:

- Supporting comprehensive contract close-out with Contracting Office
- Documenting lessons learned

Although every client's project is unique, these basic principles of our project management support remain constant:

- Comprehensive assessments of client operations
- Precisely defined goals and mission requirements
- Logical, carefully scheduled project milestones
- Tight and efficient budgeting of each task
- Thorough risk identification and mitigation
- Superior quality products
- Effective and timely communication
- Detailed documentation throughout the project

Applying these basic principles, Axiom provides its clients with the full range of program support, from helping convey key messages to beneficiaries and end users, to providing data and analytical support for the program office, to supporting high-visibility meetings for government leaders.

To learn more about Axiom's success helping clients meet their program management needs, visit our website at www.axiom-rm.com or contact Frank Cumberland at 703.208.3000, ext. 222, or at fcumberland@axiom-rm.com.